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**NARROMINE SHIRE COUNCIL**  
**ORDINARY MEETING BUSINESS PAPER – 13 DECEMBER 2023**  
**CONFIDENTIAL MATTERS REPORT**

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**Item from the Mayor**

*The following item is reported in Closed Meeting in accordance with Section 10A(2)(a) of the Local Government Act 1993 as it contains personnel information concerning the General Manager and is therefore not in the public interest to disclose.*

*In accordance with the Guidelines issued under section 23A of the Local Government Act 1993 for the Appointment and Oversight of General Managers, the panel is required to report back to the governing body of Council in a closed session on the findings and recommendations of performance reviews as soon as practical following any performance review.*

*The performance agreement, action plan and any associated records that contain specific information about the work performance or conduct of the General Manager are to remain confidential; unless otherwise agreed to by the General Manager or are required to be disclosed by law. Unauthorised disclosure of this information may constitute a breach of the Act, Council's Code of Conduct and the Privacy and Personal Information Protection Act 1998.*

**1. GENERAL MANAGER'S PERFORMANCE REVIEW**

The role of the Governing Body is to monitor the General Manager's performance in accordance with their contract of employment.

Full responsibility for performance management is delegated to the performance review panel, including discussions about performance, any actions that should be taken and the determination of the new performance agreement.

Whilst the findings and recommendations of the Performance Review Panel are presented to the governing body of Council, it is not an opportunity to debate the results or revisit the General Manager's Performance Review.

**RECOMMENDATION**

That Council considers the report of the General Manager's Performance Review in Closed Meeting in accordance with Section 10A(2)(a) of the Local Government Act 1993, as the matter contains personnel information concerning the General Manager and is therefore not in the public interest to disclose.